

## **14. Review under standing orders**

For each of the below, the Council will need to decide if they are to remain unchanged, or if an amendment is required. If an amendment is required, this can be agreed on the night, or brought back to a future meeting if the amendment is likely to be complicated.

### **v. Delegation arrangements**

- Existing delegation to Clerk is in accordance with job description and financial regulations, plus an additional delegation to respond to planning consultations between meetings as previously agreed.
- Existing delegation to the Staffing Committee as detailed in the terms of reference.

### **vi. Terms of reference for committees.**

- There is only the staffing committee with terms of reference. Agreed January 2025

### **vii. Appointment of members to committees.**

- Current membership of the staffing committee is SG, JT & BW.

### **viii. Any new committees**

- Are any new committees proposed?

### **ix. Review of Standing Orders & Financial Regulations**

- Current Standing orders are based on the model ones issued by NALC. Agreed July 2023.
- There have been minor amendments to the model Financial Regulations, as advised by CALC:

The regulation 5.4 now says:

**For a contract for the supply of goods, services or works where the estimated value will exceed the thresholds set by Parliament, the full requirements of The Procurement Act 2023 and The Procurement Regulations 2024 or any superseding legislation (“the Legislation”), must be followed in respect of the tendering, award and notification of that contract.**

In Regulation 5.7, the phrase “public contract” (which now only applies above the thresholds) has been replaced and the word “advertising” has been replaced by “invitations and notices”:

**For contracts estimated to be over £30,000 including VAT, the council must comply with any requirements of the Legislation regarding the publication of invitations and notices.**

Please note that from 24 February all notices must now be posted on Find-Tender, not Contracts Finder. Footnote 1 in the model has been removed.

In Regulation 5.11, the phrase “into smaller lots” has been removed, because there is now a duty to consider splitting above threshold contracts into lots and the words here could be confusing. It has been reduced to:

**Contracts must not be split to avoid compliance with these rules.**

### **x. Review of arrangements with other authorities etc.**

- No arrangements are in place

### **xi. Review of representation on external bodies and reporting back**

- Regen (if it continues) (RO)
- Neighbourhood Policing Meetings (BW, Clerk)
- Wild Ennerdale (SG, RO)
- No formal structure for reporting back is in place. This could be formalised.

xii. GPOC

- Not applicable this year.

xiii. Review of assets

- Asset register 2025 attached.

xiv. Arrangements for insurance cover.

- Insurance renewal is due at the end of the July. Renewal instructions to be shared with councillors to review.

xv. Subscriptions to other bodies.

- The only subscription held by the parish council is the one to CALC, which includes membership of NALC.
- It is usual for the employer to pay the clerk's membership of their professional body (the SLCC). The clerk had paid their own previously, but this is now paid by their main employer. Membership cost is banded, based on gross salary from all councils. It is possible that when the national annual pay increase is negotiated, that the clerk may move into a higher band. This would, at current rates, mean an additional £60 per year. Normally the main employer would pay the subscription and re-invoice any excess portion, either to the employee or to the secondary employer.

xvi. Review of complaints procedure

- Agreed July 2024

xvii. Policies, procedures etc relating to FOI and Data protection.

- These would benefit from a review. Templates are available from NALC, the ICO and the SLCC. This review could be carried out by the Clerk for submission to a future meeting, or by a small working group, ideally including the clerk, drafting a recommendation to put to the council.

xviii. Review of press/media policy.

- Last updated March 2022. May benefit from a review.

xix. Employment policies and procedures.

- This has been delegated to the Staffing Committee

xx. Spending under S137

- The only expenditure under this power was for the poppy wreath for remembrance, which was for the sum of £25.

xxi. Time and place of meetings.

- Meetings to take place bi-monthly on the third Tuesday. Location: The Gather. Time: to be confirmed if 6.30pm or 7pm.
- Dates:
  - 15<sup>th</sup> July 2025
  - 16<sup>th</sup> September 2025
  - 18<sup>th</sup> November 2025
  - 20<sup>th</sup> January 2026
  - 17<sup>th</sup> March 2026
  - 19<sup>th</sup> May 2026 (Annual Council Meeting)